ACTIVE CITIZENS FUND

Partnership Agreement for Bilateral Cooperation Initiatives

Between

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

And

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Section A

(Identification of the Parties)

1. The following entities state its willingness to establish a partnership for the purposes of the project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the project) submitted to the Active Citizens Fund, funded by the EEA Grants and operated by the Calouste Gulbenkian Foundation, in consortium with the Bissaya Barreto Foundation.

(*Keep or add as appropriate*)

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (promoters’ identification), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (legal nature/status), VAT number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with its head office in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (address) hereinafter referred to as 1st Party or Promoter;

And----------------------------------------------------------------------------------------------------

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (identification of the partner no 1), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (legal nature/status), VAT number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with its head office in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (address) hereinafter referred to as 2nd Party or First Partner;
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (identification of the partner no 2), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (legal nature/status), VAT number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with its head office in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (address) hereinafter referred to as 3rd Party or Second Partner;
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (identification of the partner no 3), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (legal nature/status), VAT number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with its head office in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (address) hereinafter referred to as 4th Party or Third Partner -------------------------------------------------------

Together denominated as Parties. ----------------------------------------

Section B

(Duration)

The BCI will take place between \_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_. ----------------------

Section C
(Objectives and conditions)

1. The present agreement aims to set the terms and conditions of the constitution of a partnership, as well as the rights and obligations between the parties defined in section A, in order to implement the Bilateral Cooperation Initiative number ­­­­\_\_\_\_\_\_\_\_\_\_\_\_ and name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. ----------------------------------
2. The entities agree to exercise their best efforts to establish a successful cooperation and assume the joint liability for the full implementation of the initiative referred in point 1. which aims to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (brief description of the initiative’s objective).
3. Within the scope of this initiative, the actions to be undertaken are distributed as follows:
4. The Promoter will contribute to:

(List of activities, establishing connections to the initiative components)

1. The First Partner will contribute to:

(List of activities, establishing connections to the initiative components)

1. The Second Partner will contribute to:

(List of activities, establishing connections to the initiative components)

1. The Third Partner will contribute to:

(List of activities, establishing connections to the initiative components)

Section D

(Funding)

1. The total amount of this Bilateral Cooperation Initiative is \_\_\_\_\_\_\_\_\_\_\_€ and the grant awarded by the Active Citizens Fund is up to ………..€, corresponding to 90% of the eligible costs.
2. The breakdown of the Active Citizens Fund grant by partners is as follows:
3. The Promoter: ­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_ € ------------------------------------------------------------
4. The First Partner: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_ € --------------------------------------------------------
5. The Second Partner: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_ € ----------------------------------------------------
6. The Third Partner: ­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_ € --------------------------------------------------------

Section E
(Monetary Unit)

1. The Parties agree that the monetary unit of the partnership is the Euro.
2. The official exchange rate (when applicable) for expenditure and reimbursement shall be that of the last working day of the month prior to the payment of the expenditure. ----

Section F
(Responsibilities between the parties)

Responsibilities between the **Parties**:

1. Implementation of the BCI in accordance with the content of the application and the use of funding for the proposed objectives in accordance with the set timetable.
2. Partners should alert the Promoter to any change or event to be made in relation to the BCI that may affect the assumptions that led to its approval and funding.
3. The Partners must provide the Promoter, within the period requested by the PMU, with all documents and information related to the BCI required by the PMU or any of the bodies or authorities responsible for the monitoring, control and supervision of the implementation of the BCI, during or after its execution.
4. Allow the access of PMU to the sites of the BCI´s activities and to the places where the elements and / or documents necessary for the BCI, in particular expenditure documents, for control purposes.

Section G
(Financial provisions)

1. Partners agree to send to the Promoter all the information required for the final report as well as all the documents of expenditure in ­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_ days. ---------------------------------
2. The Promoter will be responsible for transferring the amounts due to its eligible partners within \_\_\_\_\_ working days, counting from the day the amount is made available to the Promoter’s bank account.
3. In case of breach of contract the Partners must return to the Promoter the amounts transferred by the Programme.

 [Signature(s) of the person(s) that has (have) the legal power to engage the Institution/Organisation]

(*Keep or add as appropriate*)

The legal representative of the promoter \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the promoter entity):

Name of the Legal Representative:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Function/Position:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature (with stamp)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The legal representative of the First Partner \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the partner entity):

Name of the Legal Representative:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Function/Position:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature (with stamp)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The legal representative of the Second Partner \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the partner entity):

Name of the Legal Representative:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Function/Position:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature (with stamp)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The legal representative of the Third Partner\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the partner entity):

Name of the Legal Representative:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Function/Position:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature (with stamp)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_/\_\_\_/20\_\_\_