

## GULBENKIAN INSTITUTE OF SCIENCE REGULATION FOR SCIENTIFIC RESEARCH FELLOWSHIPS

## Reviewed on November 2022 Approved on 23<sup>rd</sup> of February 2023

### I - GENERAL PROVISIONS

#### Article 1

(Purpose and Scope of Application)

- This Regulation, approved by the Foundation for Science and Technology I. P. (FCT), under Law No. 40/2004, of August 18, amended by Decree-Law 123/2019 of August 28, approving the Research Fellowship Holder Status, applies to research fellowships awarded by the Calouste Gulbenkian Foundation (FCG), through the Gulbenkian Institute of Science (IGC), for pursuing scientific, technological, and training research activities at the IGC.
- 2. In addition to the Research Fellowship Holder Status (EBI), the FCT Research Fellowship Regulation, in its current wording, is also subsidiarily applicable to everything that is not provided for in this Regulation.

## Article 2

(Fellowship Categories)

- 1. Three categories of research fellowships have been considered for the purposes of this Regulation:
  - a) Fellowships awarded within the scope of research projects or R&D units, directly and indirectly funded by the FCT;
  - b) Fellowships awarded within the scope of research projects whose funding does not come from the FCT;
  - c) Fellowships awarded within the framework of research projects, directly funded by the IGC.
- 2. The fellowships referred to in paragraph a) are governed by the legislation in force, by FCT rules and regulations, and, cumulatively, by this Regulation.
- 3. The fellowships referred to in paragraphs b) and c) are governed by the legislation in force, by the regulations specific to the various financing mechanisms, when applicable, and, cumulatively, by this Regulation.



#### II – TYPES OF RESEARCH FELLOWSHIPS

#### Article 3

(Typology)

The IGC awards the following types of research and development (R&D) fellowships:

- 1. Research Initiation Fellowship (BII)
- 2. Research Fellowship (BI)
- 3. Postdoctoral Research Fellowship (BI-PD)

Recipients of the above-mentioned fellowships are:

## 1. Research Initiation Fellowship (BII)

- a) This type of fellowship is intended for carrying out initial R&D activities by students enrolled in higher vocational technical courses, in graduate degree courses, and in integrated master's or master's degree courses, with a view to starting their scientific training by joining R&D projects to be developed in association or in cooperation with the IGC.
- b) The fellowships referred to in this article may also be used for carrying out initial R&D activities by graduates enrolled in courses that do not award an academic degree, for instance, as part of the educational project of a higher education institution, developed in association or in cooperation with the IGC.
- c) BIIs have a minimum duration of three months and can be renewed for a maximum period of one year.
- d) BIIs can only be awarded to those who do not exceed with the conclusion of the fellowship agreement at stake, including possible renewals an accumulated period of one year in that type of fellowship, either consecutive or interspersed.
- e) BIIs cannot be awarded to those who have already benefited from research fellowships, either directly or indirectly funded by the FCT, awarded under the terms of the Research Fellowship Holder Status.

## 2. Research Fellowship (BI)

- a) This type of fellowship is intended for R&D activities carried out by students enrolled in a Master's or PhD degree, with a view to consolidating their scientific training through the development of research work leading to obtaining the respective academic degree, as part or not of R&D projects.
- b) The fellowships referred to in this article may also be used for carrying out R&D activities to be undertaken by graduates or masters enrolled in courses that do



not award an academic degree, for instance, as part of the educational project of a higher education institution, developed in association with or cooperation with the IGC.

- c) The duration of the BI is, as a rule, annual and cannot be granted for periods of less than three consecutive months, and may be renewed for additional periods until they reach:
  - i. One year, when the fellowship has been awarded to graduates or masters enrolled in study cycles that do not award an academic degree;
  - ii. Two years, when the fellowship has been awarded to students enrolled in a Master's degree;
  - iii. Four years, when the fellowship has been awarded to students enrolled in a PhD course.
- d) BIs awarded to graduates or masters enrolled in courses that do not award an academic degree can only be awarded to those who do not exceed, with the conclusion of the fellowship agreement at stake including possible renewals an accumulated period of two years in that type of fellowship, either consecutive or interspersed.
- e) When the academic degree or diploma is awarded while the fellowship agreements are in force, the fellowship may continue under the terms specifically provided for in the agreements.

## 3. <u>Postdoctoral Research Fellowship</u> (BI-PD)

This type of fellowship is intended for doctorates whose academic degree was obtained less than three years ago for the development of advanced research work. These fellowships may be awarded provided that the following conditions are met, cumulatively:

- a) Post-doctoral research is carried out at a host entity other than the entity where the research work that led to the awarding of the doctoral degree was carried out;
- b) Research activities do not require postdoctoral experience;
- c) Research activities have a period of development and execution equal to or less than three years;
- d) The fellowship holder does not exceed with the conclusion of the fellowship agreement at stake an accumulated period of three years in that condition, either consecutive or interspersed.
- e) For the purposes of the provisions of paragraph a) above, it is considered that the host entity of the fellowship holder is different from the entity where the research work that led to the awarding of the PhD degree was carried out in the following situations:
  - i. Different higher education institutions;
  - ii. Different organic units within the same higher education institution.



- iii. As a rule, the duration of these fellowships is annual and cannot be granted for periods of less than three consecutive months. They can be renewed for a maximum period of three years.
- iv. Once the BI-PD agreement has ended, a new fellowship agreement cannot be signed between the same host entity and the same fellowship holder.

(Fellowship Holders from Other Institutions)

- 1. Under the terms of Article 2, the IGC may receive fellowship holders within the scope of specific programmes, namely from the European Union, or fellowship holders financed by other national or foreign institutions, whose work plans fall within its area of activity, with the IGC acting as the host entity.
- 2. The IGC may co-finance the fellowships referred to in the previous paragraph.
- 3. Fellowship holders accepted under the terms of the previous paragraphs shall sign a declaration accepting the institution's internal rules, as well as the obligations arising from this Regulation, provided they do not contradict those contained in the Regulations of the respective fellowships.
- 4. As a host entity, the IGC undertakes to fulfil the duties incumbent on it in that capacity, in particular those established in the Research Fellowship Holder Status.

### **III - APPLICATION AND SELECTION OF CANDIDATES**

### **Article 5**

(Application Notice)

- 1. Recruitment of fellowship holders for any type of fellowship will be preceded by public announcements published over the Internet, on portals dedicated to the dissemination of opportunities in the field of scientific research, and also, if deemed appropriate, through other means of communication or dissemination, namely on the IGC website.
- 2. Application notices shall contain:
  - a) A description of the type, purpose, and duration of the fellowship, including the goals to be achieved by the applicant;
  - b) The profile of the fellowship holder to be recruited, according to the fellowship goals;
  - c) The selection criteria;
  - d) The start date and duration of the period for receiving applications;
  - e) The financial components, and the fellowship payment method and frequency;
  - f) The fellowship agreement template, and the template of the final reports to be prepared by the fellowship holder and by the scientific supervisor, plus the



respective evaluation criteria;

- g) The terms and conditions for renewal of the fellowship, if applicable;
- h) The applicable legal regime regarding information and advertising of granted funding.
- 3. Both the period for advertising the notice of the call for proposals, and the period for receiving applications cannot be less than 10 (ten) working days.
- 4. Notices of the call for proposals shall specify all the documents that applicants shall submit in their application, namely, for evaluation purposes, without prejudice to the provisions of the following paragraph.
- 5. Documents proving the academic degrees held by the applicants, while the diplomas or proof of academic degrees may be exempted from being submitted during the application stage for the grant at stake, being replaced by the applicant's declaration of honour. In this case, the confirmation of this condition shall only occur during the fellowship contracting stage.

## Article 6

(Eligibility)

- 1. Any national or foreign citizen can apply for fellowships at the IGC.
- 2. Interested parties who intend to apply for fellowships published in accordance with the type of fellowships defined in Article 3 shall submit their application as defined in the respective call for proposals.

## Article 7

(Documentation and Selection Criteria)

- 1. The applicant's application shall be accompanied by all the documents required, as stated in the call for proposals.
- 2. The selection criteria are defined in the public notice.

### **Article 8**

(Disclosure of Results)

- 1. The results of the selection process will be announced within 30 (thirty) working days after the deadline for receiving applications, by means of a written communication to the applicants, which may be sent by email.
- 2. Complaints can be lodged against the final results within 10 (ten) working days after their respective communication.



## **IV- GRANTING AND RENEWAL OF FELLOWSHIPS**

### Article 9

(Fellowship Agreement)

- 1. Granting of fellowships is conditional to compliance with the application requirements set out in this Regulation, as well as other requirements contained in the call for proposals, plus the result of the evaluation, and also the reception of all documents required under the terms of the following paragraph.
- 2. The granting of the fellowship takes place through the awarding of a subsidy, under the conditions set out in this Regulation and in the fellowship agreement to be signed with the fellowship holder.
- 3. The fellowship agreement can only be concluded after receipt of all the required documents, depending on the type of fellowship, namely:
  - a) Awarding proposal, duly signed by the scientific supervisor;
  - b) Work plan, stating the intended goals;
  - c) Document proving the applicant's academic qualifications;
  - d) Curriculum vitae duly signed by the applicant;
  - e) Document proving the acceptance of the candidate by the institution that will award the academic degree.
- 4. Awarding of the fellowship will be formalized by a fellowship agreement to be signed between the IGC and the fellowship holder, in accordance with the template in Annex IV, which forms an integral part of this Regulation.

## Article 10

(Final Fellowship Report)

The fellowship holder shall submit, up to 60 (sixty) days after completion of the fellowship, a final report of activities accompanied by the supervisor's opinion.

## **Article 11**

(Accumulation of Fellowships)

Fellowship holders cannot simultaneously benefit from any other fellowship, except when expressly agreed between the funding entities.

#### Article 12

(Labour Relationship)

The fellowship agreement does not formalize, nor does it generate any subordinate labour relationships, nor does it configure a service provision agreement.



(Fellowship Duration and Renewal)

- Fellowships will be awarded for the minimum and maximum periods provided for in Article
   and may be renewed for periods of equal duration until they reach the maximum duration allowed for each type of fellowship, by decision of the IGC Department Director.
- 2. Without prejudice to the provisions contained in the previous paragraph, the total duration of fellowships awarded within the scope of research projects, including renewal periods, cannot exceed the period of execution of the respective project.
- 3. The request for renewing the fellowship is made under proposal of the fellowship holder's scientific supervisor, and shall be accompanied by the plan of activities for the following period (if different from the initial plan), and shall be submitted up to 30 (thirty) days before its expiry, in writing, to the Board of the IGC.
- 4. Renewal of the fellowship will be formalised by a written document signed by both parties in addition to the research fellowship agreement.

#### Article 14

(Awarding the Research Fellowship Holder Status)

- 1. The Research Fellowship Status is automatically granted with the conclusion of the fellowship agreement, and takes effect on the date the fellowship begins, proof of which is provided by means of a declaration issued by the IGC, or by the FCT when required.
- 2. Regarding all respective fellowship holders, as well as regarding fellowship holders for whom it is only the host institution, the IGC will issue all the documents proving their status as fellowship holders covered by the Research Fellowship Holder Status.

## **Article 15**

(Exclusive Commitment)

- 1. Fellowship holders shall carry out their duties in compliance with the agreed activity plan, on an exclusive commitment basis, in accordance with the provisions of Article 5(2) of the Research Fellowship Holder Status.
- 2. However, any remunerations received as a result of the situations foreseen in paragraphs 3 and 4 of Article 5 of the Research Fellowship Holder Status are considered compatible with exclusive commitment.

#### V - AMOUNTS AND REGULARITY OF FELLOWSHIPS PAYMENTS

## **Article 16**

(Amounts of the Monthly Maintenance Allowance and Other Subsidies)



- 1. The table with the monthly maintenance allowances to be awarded for each type of fellowship, respective increases and other allowances contained in Article 3 of this Regulation, will be established by the Board of Directors of the FCG, based on the annual figures published by the FCT, plus an increase fully supported by the FCG, in accordance with Annex I of this Regulation.
- 2. The Board of Directors of the FCG sets, for each calendar year, the updating of the monthly maintenance allowances, up to one month after the table approved by the Board of Directors of the FCT is published.
- 3. Updating of fellowship amounts is processed until the end of the first quarter of the year at stake, with retroactive payments due by that date being paid to fellowship holders.
- 4. Once the respective legality and eligibility have been confirmed, travel, accommodation and food allowances may also be paid to fellowship holders for traveling within the national territory and abroad, in accordance with the rules for the payment of daily allowances to workers on public missions, duly authorized and envisaged within the scope of the projects or protocols in which they are integrated.
- 5. Registration and enrolment expenses or tuition fees related to fellowships associated with obtaining an academic degree or diploma may be paid directly to the aforementioned higher education institution in which the fellowship holder is enrolled, in situations where the respective funding source allows it.
- 6. Food-, Christmas-, holiday-allowances or any other allowances not explicitly mentioned in this Regulation are not due.

(Fellowships Included in Projects Not Funded by the FCT)

- 1. The formal and procedural requirements, as well as the names, and other specific details stated in this Regulation, are extended to all projects managed by the IGC, whatever the source of funding, either local, national or international, either public or private.
- 2. Without prejudice to the provisions of the previous paragraph, the maximum amount of the monthly maintenance allowance awarded to each fellowship holder may change, according to the rules and regulations related to the source of financing covering the agreement either before or during the execution of the fellowship agreement upon justification sent to the IGC by the scientific supervisor, based on the table contained in Annex I of this Regulation.
- 3. In the event that there are specific regulations relating to the hiring of fellowship holders, issued by the managing entity of the funding source that supports it, the rules of this Regulation shall apply on a supplementary basis.
- 4. Fellowship holders may benefit from fellowship increases corresponding to their conducting activities of a technical or scientific nature within the scope of agreements or projects between the IGC and external public or private entities, either national or international, provided that they are directly related to the work or training plan underlying the fellowship and carried out on a non-permanent basis, while not jeopardizing the execution of the said work programme, under the provisions of



- Article 5(4) of the Research Fellowship Holder Status, and in accordance with the provisions of Annex I of this Regulation.
- 5. The additional supplements referred to in the previous paragraph shall be borne by the agreements or projects referred to in the previous paragraph, while the types of fellowships are those set out in Annex I of this Regulation.

(Fellowships Funded by the FCT)

- 1. The IGC may increase the amount of the monthly maintenance allowance awarded within the scope of the original fellowship, provided that such amount is not financed, either directly or indirectly, partially or totally, by the FCT and does not imply any changes to the approved work plan, as provided for in Article 13(4) of the EBI.
- 2. Fellowships increases have a maximum duration that cannot, under any circumstances, exceed the end of the fellowship agreement.

#### Article 19

(Fellowships Payment Method)

- 1. Fellowships are paid by the end of the month to which they relate via bank transfer to the fellowship holder's IBAN.
- 2. With the payment, a document proving the settlement of the fellowship amount is delivered to the fellowship holder.

## **VI - FELLOWSHIPS HOLDERS' RIGHTS AND DUTIES**

## Article 20

(Fellowship Holders' Rights)

- 1. All fellowship holders are entitled to:
  - a. Punctually receive the funding they benefit from as a result of the fellowship they were granted;
  - b. Get all the necessary technical and logistic support from the IGC to carry out their work plan;
  - c. Benefit, if so desired, from the social security regime under the terms of Article 10 of Decree Law 40/2004 of August 18;
  - d. Benefit from an accident insurance, including when travelling abroad, fully borne by the IGC;
  - e. Suspend the activities financed by the fellowship in case of maternity, paternity, child adoption, childcare and family care, under the conditions and for the periods established in the general law applicable to Public Administration workers;



- f. Suspend the activities financed by the fellowship in case of illness, duly justified by a medical certificate or declaration of illness issued by a hospital;
- g. Benefit from a rest period that does not exceed 22 working days per calendar year, during a period agreed with their supervisor;
- h. All other rights arising from the applicable law or from the research fellowship agreement.
- 2. The suspension referred to in sub-paragraphs e) and f) of the previous paragraph is carried out without prejudice to maintaining the payment of the fellowship for the corresponding period of time, restarting the counting on the 1<sup>st</sup> working day of the fellowship holder's activity after the interruption.

(Fellowship Holders' Duties)

Following are the duties of fellowship holders:

- a) Punctually fulfil all obligations resulting from the respective work plan;
- b) Not change the goals set out in the work plan without the consent of the supervisor and/or of the Director of the IGC;
- c) Not interrupt the internship without prior authorization from the supervisor and/or from the Director of the IGC;
- d) Not be absent from the IGC without prior authorization from the supervisor and/or from the Director of the IGC, except for normal absences on weekends, holidays or vacation periods that do not impact the pace of work;
- e) Comply with IGC's internal operating rules, namely with its Code of Conduct;
- f) Prepare the reports required in their work plan;
- g) Duly inform the supervisor and the Director of the IGC of the occurrence of any fact that justifies suspending the fellowship;
- h) Cooperate with the competent authorities responsible for monitoring the fellowship holder, facilitating their activity and promptly responding to all requests made within the scope of such monitoring;
- Comply with the rules of ethics, hygiene and safety applicable within the scope of the research work, namely those relating to the handling of experimental animals, bio-hazard materials and chemical products or radioactive elements;
- j) Observe absolute confidentiality over matters, information, details or data relating to the organization and activities of the IGC that may harm the legitimate interests of the FCG or its image or reputation, being obliged to subscribe to the contractual amendment entitled "Data Protection and Confidentiality" in force in this institution;
- Not remove or allow any biological material to be removed from the laboratory or from IGC facilities without written authorization from the Director of the IGC;
- l) Comply with the obligations arising from the applicable law, from this Regulation, and from the fellowship agreement.



(Change of Work Plan or Supervisor)

- 1. The fellowship holder may change the goals set out in the proposed work plan with the consent of the supervisor and of the IGC.
- 2. Changing the contracted duration or the supervisor is only possible when there are exceptional circumstances duly justified by all those involved.
- 3. The change referred to in the previous paragraph shall be requested by the fellowship holder to the IGC, prior to its occurrence, accompanied by a reasoned opinion from the various intervening parties.

## Article 23

(Credits)

When applicable, all works carried out by the fellowship holder must state that they have been financially supported by the IGC, by the FCT or by European funds.

#### Article 24

(Intellectual Property Rights)

- 1. The rules of the IGC Intellectual Property Policy shall apply to the intellectual property rights arising from the activity carried out by the fellowship holder within the scope of the respective fellowship.
- As a principle, protecting the results of the fellowship holder's activity, as well as their business operation, will be carried out on behalf of the IGC, without prejudice to mentioning the fellowship holder's name and sharing any income arising from such business.
- 3. The provisions of the previous paragraph do not apply to doctoral theses, Master's dissertations, scientific articles or other publications of an academic nature by fellowship holders, whose copyright shall always belong to the respective authors.

## **VII - FELLOWSHIPS EXPIRY, SUSPENSION AND CANCELLATION**

### Article 25

(Final Report)

- 1. Up to 60 (sixty) days after the end of the fellowship, the fellowship holder undertakes to submit a final report of activities, duly substantiated, or a copy of the thesis, in the case of achieving an academic degree.
- 2. Failure to submitting the final report within the period referred to in paragraph 1 above implies the non-granting of a new fellowship until such report is actually submitted, as



well as the non-issuance of any declarations related to the quality of being a fellowship holder.

### Article 26

(Evaluation)

The scientific supervisor shall carry out a global evaluation of the fellowship holder's activity, which will be included in the Final Report, based on the template in Annex III. In particular, the degree of fulfilment of the goals of the fellowship and the respective work plan will be taken into account in the global evaluation of the fellowship holder's activity.

#### Article 27

(Fellowship Cancellation)

- 1. The fellowship may be cancelled by reasoned decision of the Director of the IGC whenever the fellowship holder's non-compliance with the duties established in the applicable law, in this Regulation or in the fellowship agreement is confirmed.
- 2. Without prejudice to the possible criminal liability applicable to the case, the provision of false statements by the fellowship holder on matters relevant to the granting of the fellowship or for the assessment of its development also determines the cancellation of the fellowship.
- 3. Fellowship holders whose fellowships are cancelled due to serious breach of their duties may be obliged to refund the sums they have received.

#### Article 28

(End of Work)

- 1. When the goals of the fellowship have been achieved before the initially foreseen deadline, the payment is no longer due from the end date of the works.
- 2. The sums subsequently received by the fellowship holder shall be returned within a maximum period of 30 (thirty) days from receipt.



#### VII - FINAL PROVISIONS

#### Article 29

(Amendments to the Regulation)

This Regulation will be amended or reviewed whenever the Board of Directors of the FCG so determines. However, such amendments or reviews will only come into force after duly approved by the FCT.

## Article 30

(Applicability)

- 1. This Regulation enters into force on the working day following its approval by the FCT, and shall apply to all fellowships whose opening notices are published from that date onwards.
- 2. To those fellowships whose opening notices have been published before the entry into force of the new version of the Regulation, shall apply the Regulation in the version in force on the date of publication of the respective opening notice, including the respective renewals.

### Article 31

(Fellowship Holders Support Centre)

The Fellowship Holders Support Centre works alongside the FCG Human Resources Department. It is responsible for providing all the information relating to the Research Fellowship Holder Status, to the application of this Regulation, to the IGC's operating rules, in addition to other matters (accommodation, enrolment in the social security, etc.), while forwarding the matter to other staff members, if necessary. It works on working days in person from 9 am to 1 pm and from 2 pm to 5 pm, or via email to hr@igc.gulbenkian.pt.

## IX - INTERPRETATION AND INTEGRATION OF GAPS

## Article 32

(Doubts and Disputes)

- 1. It is up to the Board of Directors of the FCG to establish the true meaning of the provisions of this Regulation that may give rise to doubts in their application.
- 2. All omitted cases will also be integrated by decision of the Board of Directors of the FCG, taking into account the principles and rules of the legal status of the scientific research fellowship holder contained in Decree-Law 123/19 of August 28.



Annexes:

Annex I – Fellowship Amounts

Annex II – Final Report template, to be prepared by the fellowship holder (Portuguese and English versions)

Annex III – Final Report template, to be prepared by the supervisor, including the respective evaluation criteria (Portuguese and English versions)

Annex IV – Fellowship Agreement Template



## Annex I

## Fellowship Values 2024 - Based on the FCT 2024 values table

	Fellowship monthly value *	Monthly Fellowship Top- up **	<u>Total</u>	Fellowship funded by external entities (other than FCT)
	<u>2024</u>	2024	2024	<u>2024</u>
Research Initiation Fellowship (BII)	601,12 €	118,88 €	720,00 €	NA
Research Fellowship (BI)				
Bachelor degree holder or Masters student	990,98 €	94,02 €	1 085,00 €	NA
Masters degree holder	1 259,64 €	100,36 €	1 360,00 €	
Computacional/Other				
PhD student	1 259,64 €	150,36 €	1 410,00 €	NA
•			-	-
Postdoctoral Research Fellowship (BI-PD)	1 801,00 €	259,00 €	2 060,00 €	2 260,00 €
IT				2 360,00 €
•				
Single travel allowance (al. a), nº6, artº18, Reg 950/2019)			300,00 €	NA
	-			
One-off installation grant (al. b), nº6, artº18, Reg 950/2019)			1 000,00 €	NA

<sup>\*</sup> According to the table annually published by FCT

<sup>\*\*</sup> Amount to be paid by FCG - IGC



## Anexo II – Modelo do relatório final a elaborar pelo bolseiro (versão inglês)

## FINAL FELLOW REPORT

FELLOWSHIP REFERENCE:
FELLOW'S NAME:
SUPERVISOR(S):
PROJECT TITLE:
SCIENTIFIC REPORT (max. 1500 words) Synthesis of the work performed and contribution of the fellow
- State of the art: short introduction to the state of the art at the time the project started
<ul> <li>Results: <ol> <li>To each of the objectives proposed in the initial workplan please provide a substantiated progress report including the deviations taken and their rationale.</li> <li>Present new objectives (see above) and results obtained that were not included in the initial workplan</li> </ol> </li> </ul>
- Conclusion: Synthesis of the impact on the biological question achieved with this project.
- Output: List all scientific communications involving the fellow and the workplan of this fellowship (published/accepted manuscripts, manuscripts on pre-print servers, reviews, book chapters, oral communications, posters).

Fellow's name and signature

Date:



# Anexo III - Modelo relatório final a elaborar pelo orientador e os respetivos critérios de avaliação

(versão em inglês)

## FINAL SUPERVISOR REPORT

FELLOWSHIP REFERENCE: FELLOW'S NAME:
SUPERVISOR(S):
PROJECT TITLE:
SCIENTIFIC REPORT (máx. 1000 words) Synthesis of the work performed and contribution of the fellow to the advancement of knowledge
SUPERVISOR EVALUATION:
Have the scientific objectives been achieved? YES NO
Supervisor(s) name(s) and signature(s)
Date:



## Anexo IV - Modelo de contrato de bolsa

## FUNDAÇÃO PARA A CIÊNCIA E A TECNOLOGIA CONTRATO DE BOLSA NO ÂMBITO DE PROJECTOS DE INVESTIGAÇÃO

## **ENTRE:**

PRIMEIRO: A Fundação Calouste Gulbenkian, com o nº de identificação de pessoa colectiva 500745684, com sede na Av. De Berna, 45-A em Lisboa, representada neste acto pela Directora do Instituto Gulbenkian de Ciência, ....., adiante designada por "Primeiro Outorgante", e

SEGUNDO: ....., portadora do Cartão de Cidadão nº ....., residente na ....., adiante designada por "Segundo Outorgante".

É celebrado de boa-fé, e reciprocamente aceite, o presente contrato de Bolsa de Investigação ao abrigo do Estatuto do Bolseiro de Investigação, aprovado pela Lei nº 40/2004, de 18 de Agosto, que se rege pelas cláusulas seguintes:

## CLÁUSULA PRIMEIRA

O Primeiro Outorgante compromete-se a conceder ao Segundo Outorgante uma Bolsa de Investigação ....., com a referência ....., com início a .....pelo período de .....meses.

## CLÁUSULA SEGUNDA

O Segundo Outorgante obriga-se a realizar o plano de actividades, conforme descrito em anexo, em regime de dedicação exclusiva, nos termos do artigo 5º do Estatuto do Bolseiro de Investigação.

## CLÁUSULA TERCEIRA

O Segundo Outorgante realiza os trabalhos no Instituto Gulbenkian de Ciência, situado na Rua da Quinta Grande, nº 6 em Oeiras que funciona como Entidade Acolhedora no âmbito do projecto ......com a designação "......", financiado por ......, tendo como coordenadora científica ......

## CLÁUSULA QUARTA

a) O montante da bolsa é de ..... (..... euros) mensais acrescido das seguintes componentes mensais (caso aplicável) ..... (..... euros)



b) O Segundo Outorgante beneficia também de um seguro de acidentes pessoais e de um seguro de saúde durante o período de concessão da bolsa, de cujas condições declara ter tomado conhecimento e aceitar sem reservas.

## CLÁUSULA QUINTA

O Primeiro Outorgante poderá rescindir o presente contrato nos casos a seguir indicados:

- a) Incumprimento grave e reiterado dos deveres do Segundo Outorgante por causa que lhe seja imputável, designadamente não atingir os objectivos estabelecidos no plano de actividades aprovado;
  - b) Quando se verificar que o bolseiro prestou falsas declarações.

## CLÁUSULA SEXTA

Sem prejuízo do disposto na cláusula anterior, este contrato cessa automaticamente com a conclusão do plano de actividades, com o decurso do prazo pelo qual a bolsa é atribuída, com a conclusão do projecto em que se enquadra, com a revogação por mútuo acordo ou alteração das circunstâncias, com a constituição de relação jurídico-laboral com a entidade acolhedora, bem como quando se verificar a inexistência de verbas disponíveis para o pagamento das componentes da bolsa.

## CLÁUSULA SÉTIMA

É subsidiariamente aplicável o Regulamento de Bolsas do Instituto Gulbenkian de Ciência, aprovado pela FCT, do qual o bolseiro declara ter tomado conhecimento, bem como as Normas para atribuição de bolsas no âmbito de projectos de investigação financiados pela FCT.

## CLÁUSULA OITAVA

Convenciona-se, por acordo entre as partes, que em caso de necessidade e para dirimir todas as questões emergentes do presente contrato será competente o Tribunal da Comarca de Lisboa, com expressa renúncia a qualquer outro.

## CLÁUSULA NONA

Qualquer alteração a introduzir no contrato no decurso da sua execução ou prorrogação do mesmo será objecto de acordo prévio.

## CLÁUSULA DÉCIMA

As partes Outorgantes declaram estar de acordo com o clausulado neste contrato, que é feito em duplicado, todas as cópias valendo como originais, ficando um exemplar na posse de cada um dos Outorgantes



Oeiras,2021
O PRIMEIRO OUTORGANTE·
<u></u>
O SEGUNDO OUTORGANTE