

## Short Term Grant for Armenian Studies

2023

### Requirements, criteria and conditions

The Armenian Communities Department of the Calouste Gulbenkian Foundation is giving the possibility to qualified students, academics and researchers in Armenian Studies to participate in activities related to their field of studies, encouraging academic interaction and exchange of knowledge and ideas. The grant amount is based on proposals received. The maximum amount is 5000 Euros in this category of scholarship.

Note that “Armenian Studies” is understood in a broad sense and is not confined to “Area Studies”. It includes politics, sociology, cultural studies, archaeology, history and other disciplines within the social sciences and humanities.

### Requirements for eligibility

Candidates wishing to apply for a *Short Term Grant for Armenian Studies* must meet the following requirements:

- Be (i) a Master or PhD degree student or (ii) a researcher in the field of Armenian Studies, wishing to conduct field research or pursue small research projects, or to engage in other relevant activities related to their work (including international conference attendance or summer school participation).

- The maximum duration of stay or length of project is three months. There is no age limit but preference is given to younger scholars.

If you *do not meet* these *requirements* then you are unlikely to be *successful* in your *application*.

### Selection criteria

Applications are evaluated on a case by case basis, as is the amount and duration of the grants. The academic relevance of the proposed event or research trip is taken into account, as is its relationship to the candidate's expertise, his/her merit, the quality of his/her proposal, the international importance of the conference/seminar, and the letters of reference.

### Application documents

- ✓ A copy of the candidate's passport (main page with personal data) – it is legally required to provide the following data: complete name, date of birth, identification number, fiscal number and permanent address.
- ✓ Attested copies of university certificates, translated into English, if originals are not in English or French or Portuguese.
- ✓ A full curriculum vitae including list of academic publications (if any).
- ✓ Letter of support from supervisor(s) or referees.
- ✓ We may ask for additional references.

If a conference,

- ✓ Title and abstract of the paper accepted for presentation (proposal).

- ✓ Letter of acceptance by conference/seminar/activity organizers.
- ✓ A brief description of the conference/seminar/activity and its relevance to the applicant's research.

If a research trip or project,

- ✓ A complete research proposal, with abstract (max. 5 pages) describing the research problem, the framework of the research, a description of the way in which the problem will be approached and the proposed research methodology, the scientific scope, a prospective timeline, as well as the theoretical and empirical sources used.
- ✓ Invitation letter from host institution (if applicable).

### Application

Applications can be received throughout the year for forthcoming events/projects and must be submitted online. Applications can be submitted in English, French, Armenian or Portuguese.

The evaluation of completed applications occurs during the last week of every month. Decisions will be conveyed to candidates through “mygulbenkian” within six weeks of submission. If the applicant cannot participate in the conference/seminar/activity for any reason, including non-issuance of visas, the funds granted must be returned to the Foundation. Applicants can receive a maximum of two grants. Exceptions could be made if a reasonable period of time has passed between grants. In such cases, applicants should write to the Foundation in advance to seek permission. However, two grants cannot be given in the same calendar year.

Questions should be submitted at the following email address:  
[carmenias@gulbenkian.pt](mailto:carmenias@gulbenkian.pt).

#### Data Protection

All personal data provided in the application process or during project implementation shall be treated exclusively for the purpose of managing *the Short Term Grant for Armenian Studies* by Calouste Gulbenkian Foundation (CGF), as the entity acting as joint controller for processing the data.

The CGF may be contacted regarding any questions related to data processing carried out in this context and for these purposes through [privacidade@gulbenkian.pt](mailto:privacidade@gulbenkian.pt).

The personal data of the subject shall be kept for the period of time necessary for the management of the grant, except in cases where another period is required by applicable law. Some data (i.e. the name of the subject, date of application, terms and duration of the grant and personal data potentially included in the works and final publications) will be kept indefinitely by the CGF for the purpose of conservation of relevant information in the context of its relevant cultural assets.

The subject may, at any time, withdraw his/her consent for the processing of his/her personal data, in accordance with the applicable legislation, without prejudice to the validity of the processing made based on the consent previously given. The withdrawal of the consent implies that the CGF cannot treat his/her personal data for the purposes consented to and as such may result in the impossibility of the applicant continuing as such in the application.

The controller guarantee the subjects the exercise of their rights in relation to their personal data, such as the right of access, rectification, erasure, opposition, limitation of treatment and portability, according to the applicable legislation.

The controller implement all security measures necessary and adequate for the protection of the personal data of the subjects, either when the data is processed directly by them or when the data is processed by entities subcontracted by it.

The controller may treat personal data collected in this context directly and / or through subcontractors for the purpose of managing the grant. In such cases, appropriate contracts shall be entered into with such subcontracting entities, in accordance with the applicable legislation.

In the scope and for the purposes of managing the grant, the CGF may communicate the data of the subject to partner entities for publications and institutional communications. These entities may be located within the territory of the European Union or abroad, and in the latter case, appropriate mechanisms under the applicable legislation to safeguard the security of personal data processed shall be used at all times.

The subjects may file a complaint to the Portuguese National Authority ("Comissão Nacional de Proteção de Dados") if they believe that there is a breach of data protection incurred by the joint controllers.