

GULBENKIAN SCHOLARSHIPS



 CALOUSTE GULBENKIAN
FOUNDATION

VISITING PROFESSORSHIPS IN THE HUMANITIES

Presentation

The Calouste Gulbenkian Foundation (CGF) offers a limited number of scholarships for Visiting Professors at Portuguese Higher Education Institutions (HEIs) to bring to Portugal academics from foreign universities with a high scientific merit and notable recognition in the field of Humanities. The Gulbenkian Visiting Professorships in the Humanities aim to enhance Portuguese HEIs, promote new skills, foster international cooperation of excellence, and develop national talent among researchers, academics, and students in the field of Humanities.

Art.º 1: Call

- 1.1)** A call to offer scholarships for Visiting Professors from foreign universities at Portuguese HEIs will take place between July 3rd and September 29th, 2023, until 5:00 PM (Lisbon time).
- 1.2)** Only Portuguese HEIs will be eligible and for academic activities in Portugal.

Art.º 2: Scholarships

- 2.1)** The scholarship amount are as follows and subject to all applicable taxes:
 - a)** Monthly stipend: €4000 (four thousand euros)
 - b)** One-time installment to cover travel and installation expenses: €4000 (four thousand euros)
- 2.2)** Scholarships are granted directly to the Visiting Professors for visits lasting a minimum of 3 months and a maximum of 9 months. The visit should start within 12 months after confirmation of acceptance.

Art.º 3º: Applications

- 3.1)** Applications must be made on behalf of the Portuguese HEI, by the Professor who will be responsible for coordinating the visit at the Portuguese HEI. Applications submitted directly by the Visiting Professor will not be accepted.
- 3.2)** Applications must be submitted by signing-in *My Gulbenkian Platform* and completing the online form available on the CGF website at gulbenkian.pt, where the information required to complete the application is specified, including:

- a)** Name of the Professor at the Portuguese HEI responsible for the visit;
- b)** Letter of commitment from the hosting institution, signed by the dean or institute director of the Portuguese HEI;
- c)** CV of the Visiting Professor
- d)** Letter of commitment from the Visiting Professor;
- e)** Tentative dates of the visit;
- f)** Brief description of the academic merit of the Visiting Professor, contributing to their recognition and leadership status in their field (200 words);
- g)** Brief description of how the proposed visit can contribute to the skills of the Portuguese institution (200 words);
- h)** List of planned activities to be carried out by the Visiting Professor, including at least one seminar, course, or intensive course.

Art.º 4º: Selection procedure

4.1) The selection will take into account the following criteria:

- a)** academic merit in terms of research and/or teaching of the visitor;
- b)** potential to contribute substantially to the skills of the Portuguese institution;
- c)** specificity and organization of the proposed program for the visit.

4.2) Collaborative research by itself is not a selection criterion. Emphasis should be placed on the dissemination and sharing of skills and knowledge to enhance the host institution.

Art.º 5º: Responsibilities of the hosting institution:

5.1) The Portuguese HEI hosting a Visiting Professor has the following responsibilities:

- a)** ensure the necessary hosting conditions, particularly in terms of academic guidance and logistical support;
- b)** submit a brief report describing the visit within one month after its completion;

- c) refer the support of the CGF in any communications and publications that directly result from the visit;
- d) organize a public conference by the visitor named “*Gulbenkian Lecture in the Humanities.*”

Art.º 6º: Results communication

- 6.1)** The results will be communicated to the applicants within a maximum of 90 days after the application deadline.
- 6.2)** The decision will be communicated online to all candidates through the *MyGulbenkian* platform.
- 6.3)** After approval by the Board of Directors, the final decision will be communicated, and no appeals will be accepted.

Art.º 10º: Personal data protection

- 1.)** All personal data provided by applicants (hereinafter “Data Subjects”) will be processed solely for the purpose of managing the scholarship award by the CGF, as the data controller.
- 2.)** The CGF can be contacted regarding any questions related to data processing in this context, and for these purposes, at: privacidade@gulbenkian.pt.
- 3.)** The personal data of the Data Subjects will be retained for the period necessary for the award and management of the scholarship unless another period is required by applicable law. Certain data (namely, the name of the Data Subject, application date, terms and duration of the scholarship, and personal data potentially included in final works and publications, as well as voice and/or image records collected on events or other initiatives promoted by the CGF) will be retained indefinitely by the CGF in the context of its activity of managing and preserving cultural, intellectual, and artistic heritage.
- 4.)** The CGF guarantees that Data Subjects can exercise their rights regarding their data, such as the right of access, rectification, erasure, objection, restriction of processing, and data portability, in accordance with applicable law.
- 5.)** The CGF implements all necessary and appropriate security measures to protect the personal data of Data Subjects, whether the data is processed directly by the CGF or by subcontracted entities.

- 6.) The CGF may process the personal data collected in this context directly and/or through subcontracted entities, with adequate contracts being concluded with such subcontracted entities, as required by applicable law. For the purposes of awarding and managing scholarships, the CGF may disclose candidate data to partner entities for the management of publications and institutional communications. These entities may be located within the territory of the European Union or outside it, and in the latter case, adequate mechanisms will be employed at all times, in accordance with applicable law, to safeguard the security of the processed personal data.
- 7.) Data Subjects have the right to lodge a complaint with the National Data Protection Commission (“CNPD”) if they consider that there has been a breach of the legal provisions on data protection by the CGF.

Art.º 11º: Anti-Money Laundering

- 1.) The selected applicants undertake to provide and keep updated all the information necessary for compliance with obligations in the prevention of money laundering and terrorism financing, particularly as provided for in Law No. 83/2017, of August 18th.

Art.º 12º: Final Provisions

- 1.) If circumstances require, this regulation may be amended or modified at any time, and once communicated to the applicants, such changes become immediately binding.
- 2.) All matters not covered by this regulation shall be resolved by the CGF Administration.

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