

# GULBENKIAN SCHOLARSHIPS



 CALOUSTE GULBENKIAN  
FOUNDATION

VISITING  
PROFESSORSHIPS  
IN THE HUMANITIES  
2025

## Presentation

The Calouste Gulbenkian Foundation (CGF) offers a limited number of scholarships for Visiting Professors at Portuguese Higher Education Institutions (HEIs) to bring to Portugal academics from foreign universities with a high scientific merit and notable recognition in the field of Humanities. The Gulbenkian Visiting Professorships in the Humanities aim to enhance Portuguese HEIs, promote new skills, foster international cooperation of excellence, and develop national talent among researchers, academics, and students in the field of Humanities.

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### **Art.º 1: Purpose**

This regulation sets out the rules for awarding grants by the Calouste Gulbenkian Foundation (CGF) under the competition “Gulbenkian Scholarships for Visiting Professors in the Humanities,” with the aim of ensuring fairness, sustainability, and transparency in the process.

### **Art.º 2: Scope of the Competition**

**2.1)** The “Gulbenkian Scholarships for Visiting Professors in the Humanities” initiative, promoted by the Calouste Gulbenkian Foundation, has the following objectives:

- a)** To enhance Portuguese higher education institutions by hosting senior academics of international reputation in the humanities;
- b)** To promote the sharing and dissemination of specialized knowledge, fostering the advanced training of researchers, faculty, and students;
- c)** To stimulate international cooperation excellence, contributing to the reinforcement of academic and scientific networks in the humanities.

**2.2)** A call to offer scholarships for Visiting Professors from foreign universities at Portuguese HEIs will take place between July 22nd and September 30th, 2025, until 5:00 PM (Lisbon time).

### **Art.º 3º: Eligibility Conditions**

**3.1)** Eligible applications are those submitted by individuals who meet the following criteria:

- a)** They are academics from foreign universities with an excellent scientific record and recognized international standing in the humanities;
- b)** They are senior researchers (“wellestablished scholars”) with proven experience and notable scientific output in the humanities;

**c)** They are available to undertake an academic visit to a Portuguese higher education institution lasting at least three months and up to nine months, starting within 12 months of approval.

**3.2)** Applications must be submitted by the coordinating Professor at the Portuguese higher education institution on behalf of the visitor; the visitor cannot apply directly.

**3.3)** Applications will be automatically disqualified if:

**a)** They are submitted directly by the Visiting Professor instead of via the coordinating Professor;

**b)** The activity plan does not include at least one seminar, course, or intensive course;

**c)** Any eligibility condition is not met at any stage;

**d)** Any obligation under this regulation is breached;

**e)** Any obligation under other initiatives of the Gulbenkian Foundation is breached;

**f)** The candidate fails the Foundation's due-diligence check for integrity and anti-money-laundering, terrorism financing, corruption risk under Article 8;

**g)** The candidate does not provide the documents/information required in Articles 5 and 8;

**h)** The candidate is barred or disqualified from receiving the scholarship due to conflict of interest or sanctions imposed by the EU or UN.

#### **Art.º 4º: The Scholarship**

**4.1)** The scholarship is fixed and comprises:

**a)** A monthly stipend of €4 000;

**b)** One time installment to cover travel and installment expenses: €4000 (four thousand euros)

**c)** Personal travel accident insurance, arranged by the Foundation.

**4.2)** Unless otherwise justified and approved, payments are made by bank transfer according to a schedule in the contract (Article 10).

**4.3)** Only one scholarship is granted per selected candidate.

**4.4)** Travel accident insurance is provided automatically.

## **Art.º 5º: Submission of Applications**

**5.1)** The application period runs from 22 July 2025 to 30 September 2025, 17:00 (Lisbon time).

**5.2)** Applications must be submitted via MyGulbenkian and include:

- a)** Name and contact info of the Portuguese coordinating Professor;
- b)** Letter of commitment from the host institution, signed by the relevant dean/director;
- d)** Letter of commitment from the Visiting Professor;
- e)** Proposed dates of the academic visit;
- f)** Short description (max 200 words) of the academic merit of the Visiting Professor;
- g)** Short description (max 200 words) of how the visit will enhance the host institution's capabilities;
- h)** List of planned activities, including at least one seminar, course, or intensive course.

## **Art.º 6º: Evaluation, Selection, and Ranking of Applications**

**6.1)** Applications are evaluated and selected based on:

- a)** Academic merit in research and/or teaching;
- b)** Potential to significantly contribute to the Portuguese institution;
- c)** Specificity and structure of the proposed visit program.

**6.2)** In case of a tie, applications are deliberated in a plenary jury meeting and ranked accordingly.

## **Art.º 7º: Decisionmaking Process**

**7.1)** A jury appointed by the Foundation's Executive Council, composed of impartial and competent experts, will evaluate applications; conflict-of-interest measures have been implemented.

**7.2)** Final decisions rest with the Executive Council of the Foundation, and decisions are final and not subject to appeal.

### **Art.º 8º: Due Diligence and Identity Verification**

**8.1)** The Foundation conducts legally required due-diligence to assess risks including money laundering, terrorism financing, corruption, sanctions, or prior non-compliance with Foundation programs.

**8.2)** Selected candidates must provide:

- a)** Proof of bank account ownership;
- b)** Copy of identity document;
- c)** Full address of permanent residence and proof thereof.

**8.3)** The Foundation may request further information as needed regarding identity, reputation, academic background, or professional experience.

### **Art.º 9º: Notification of Results**

Candidates will be informed via *MyGulbenkian* within 90 days after the application deadline.

### **Art.º 10º: Acceptance and Granting**

**10.1)** Acceptance is confirmed by signing a contract or scholarship term, which outlines responsibilities, payment schedule, and eligible expenses.

**10.2)** The signed document must be returned to the Foundation.

**10.3)** Electronic signatures (qualified) or handwritten signatures (via postal or electronic delivery) are accepted.

### **Art.º 11º: Monitoring**

The Foundation may request further information from beneficiaries and non-selected candidates to monitor impact, via surveys, interviews, or academic/professional performance tracking.

### **Art.º 12º: Suspension and Cancellation**

Misuse of funds, legal violation, or breach of obligations may lead to suspension, cancellation, or repayment of received amounts.

### **Art.º 13º: Amendments**

**13.1)** The regulation may be amended by decision of the Foundation.

**13.2)** Changes take effect upon communication through *MyGulbenkian*.

### **Art.º 14º: Personal Data Protection**

**14.1)** The Calouste Gulbenkian Foundation is the data controller.

**14.2)** Personal data provided by applicants will be processed only for managing the competition and evaluating impact, based on acceptance of the regulation and legal requirements.

**14.3)** Data will be kept for the duration of the process unless law requires longer preservation; some data will be retained indefinitely for institutional records.

**14.4)** Applicants have rights of access, rectification, deletion, objection, restriction, and portability under applicable law.

**14.5)** To exercise these rights or ask questions, contact via the Foundation's contact form.

**14.6)** The Foundation ensures appropriate security measures for data.

**14.7)** Data may be processed by subcontractors under contract and confidentiality.

**14.8)** Personal data may be shared with partner entities inside or outside the EU under legal safeguards.

**14.9)** Complaints may be filed with the Foundation's Privacy Committee or the Portuguese Data Protection Authority (CNPD).

### **Art.º 15º: Corruption Prevention and Related Offenses**

**15.1)** The Foundation maintains internal procedures to prevent, detect, remedy, and sanction wrongdoing, in accordance with applicable law.

**15.2)** These include the due-diligence measures described in Article 8.

**15.3)** The Foundation's Code of Conduct (dated Feb 2025) applies and is an integral part of this regulation.

## **Art.º 16º: AntiMoneyLaundering and Terrorism Financing**

**16.1)** The Foundation maintains systems and measures to prevent money laundering and terrorism financing, retaining records as required by law.

**16.2)** All transactions related to these scholarships are recorded.

**16.3)** The Foundation ensures compliance with EU and UN sanctions regimes, cooperates with authorities, and ensures reporting and confidentiality.

## **Art.º 17º: Harassment Prevention**

**17.1)** The Foundation promotes non-discrimination (nationality, sex, religion, orientation, etc.) and condemns harassment, including moral, sexual, verbal, or physical abuse.

**17.2)** Measures are in place to prevent and combat sexual exploitation, abuse, and harassment, following established policies.

## **Art.º 18º: Environmental Sustainability**

The Foundation is committed to environmental sustainability, complying with legislation and implementing best practices in all stages and value chains of the initiative.

## **Art.º 19º: Final Provisions**

**19.1)** The Foundation is solely responsible for clarifying doubts about this regulation.

**19.2)** Questions may be sent to [bolsasgulbenkian@gulbenkian.pt](mailto:bolsasgulbenkian@gulbenkian.pt).

**19.3)** Any omissions will be resolved by the Foundation's Executive Council.

## **Art.º 20º: Effective Date**

This regulation comes into force upon its publication on [gulbenkian.pt](http://gulbenkian.pt).

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