

# GULBENKIAN SCHOLARSHIPS



CALOUSTE GULBENKIAN  
FOUNDATION

# RESEARCH ON PORTUGUESE CULTURE

# Presentation

The Calouste Gulbenkian Foundation (FCG) launches this call for the award of scholarships to postgraduate foreign nationals, intended to support research in Portugal, in the field of Humanities, on topics of Portuguese Culture.

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## Art.º 1: Competition

- 1) The call is aimed at non-Portuguese researchers who reside abroad and wish to conduct research in Portugal on topics of Portuguese Culture, in the fields of History, Art History and Literature, with the aim of publishing a work, as: a scientific article; a publication or part of a publication; an academic dissertation or part of an academic dissertation.
- 2) The competition runs from November 2, 2023, to January 31, 2024, at 3 pm Lisbon time.
- 3) Except for special cases provided for in agreements signed between the Calouste Gulbenkian Foundation and other institutions, the scholarship holder may not combine the Foundation's scholarship with any other scholarship in Portugal.

## Art.º 2: Application Submission

- 1) For admission to the call, candidates must fill out the online form, where the information required to complete the application is specified. They must also attach the following documents (PDF or JPG up to 4MB):
  - a) Academic and professional qualification certificates;
  - b) *Curriculum vitae*;
  - c) A structured work plan that clearly and concretely defines the research project the candidate wishes to develop and the intended objectives;
  - d) A document proving that the candidate has previously secured access to the Portuguese institution where they intend to conduct research and/or the approval of their work plan, when applicable;
  - e) For doctoral students, a document proving a qualified supervisor, previously chosen by the candidate, approving the respective work plan and stating they will supervise the scholarship holder in Portugal;
  - f) A motivation letter, which should elucidate the reasons that led the candidate to submit the application and how the scholarship will contribute to their future professional path.

- 2) The efforts to obtain the documents mentioned in Article 2 will be exclusively the responsibility of the candidates, without any intervention from the Foundation.

### **Art.º 3º: The Scholarship**

- 1) The scholarship includes:
  - a) A monthly allowance in accordance with the following table:
    - Doctoral student: 1 250 €
    - Senior researchers: 2 000 €
  - b) A one-time payment of 1 000 € for travel and installation expenses.
  - c) Personal accident insurance during travel.
- 2) The scholarships will be awarded for a minimum period of 2 months and up to a maximum period of ten months, non-renewable, to be used in the academic year 2024/2025.
- 3) Failure to use the scholarship within the afore mentioned period will result in its immediate cancellation.
- 4) Applications with work plans for periods longer than this will not be considered.
- 5) Allowances are paid via bank transfer.

### **Art.º 4º: Selection Process**

- 1) The admitted applications are evaluated by the FCG with the collaboration of a panel of external evaluators, assigned to each area.
- 2) The evaluators take into consideration the following factors:
  - a) Academic and professional curriculum;
  - b) Study plan;
  - c) Motivation for the application;
  - d) Letter from the host institution.

**2)** Further attention will be given to:

- a)** Whether the candidate belongs to a higher education institution, research center, or another related entity, public or private, promoting the teaching of the Portuguese language and Lusophone culture, prioritizing the establishment of partnerships with Portuguese universities;
- b)** Whether the candidate intends to enter or continue in an academic career or as a researcher in an institution of recognized merit in their home country or in third countries;
- c)** The importance and originality of the work the candidate intends to carry out, within the framework of promoting Portuguese and Lusophone culture or cultural exchange between their home country and Portugal;
- d)** The merit of research or specialized work already carried out by the candidate and the merit of publications they have authored.

#### **Art.º 5º: Communication of Results**

- 1)** The results will be communicated to applicants within a maximum of 90 days after the closing of applications.
- 2)** The decision will be communicated to all candidates through the *MyGulbenkian* platform.
- 3)** After approval by the Board of Directors, the final decision will be communicated, from which there will be no appeal.

#### **Art.º 6º: Obligations of the Scholarship Holders**

The scholarship holders are obliged to:

- a)** Ensure that the Foundation is informed of any change of address;
- b)** Secure all the legal formalities that allow them to stay in Portugal during the validity period of the scholarship;
- c)** In the works published as a result of studies conducted, wholly or partly, with the assistance of a Foundation scholarship, explicit mention of this fact should always be made, if possible, including the Calouste Gulbenkian Foundation's logo;
- d)** Submit a final report on their studies at the end of the scholarship, within a period of three months.

The scholarship holder is responsible for obtaining the passport, visa, and other legal formalities.

## **Art.º 7º: Suspension and Cancellation**

The Foundation reserves the right to inspect the activity of its scholarship holders and, if appropriate, to cancel their scholarships based on information provided by the study supervisors. In such cases, the individual concerned will be informed of the obtained information.

- 1)** The following reasons are grounds for the immediate cancellation of the scholarship:
  - a)** The discovery, at any point in time, that the declarations made to the FCG by the scholarship holder were not truthful;
  - b)** Information from the educational institution and/or supervisor regarding any breach on the part of the scholarship holder during the research;
  - c)** The abandonment or reduction of the activity in a way that jeopardizes the purpose of the scholarship;
  - d)** Interruption of the scholarship program without prior notice to the FCG;
  - e)** Modification of the initially set objective or work plan without prior notice to the FCG;
  - f)** Failure to meet the other obligations set upon the scholarship holder by accepting the scholarship and this Regulation, and the commission of any illegal act.
- 2)** The FCG reserves the right to demand repayment from the scholarship holder of the amounts paid after the event that led to the cessation of the scholarship or, in case of cancellation due to a reason attributable to the scholarship holder, the return of all the received amounts, within ninety days from the date of receipt of the respective return notification.

## **Art.º 8º: Personal Data Protection**

- 1)** All personal data provided by candidates/scholarship holders (hereinafter “Holders”) will be processed exclusively for the purpose of managing the scholarship awards by the FCG, as the entity responsible for data processing.
- 2)** The FCG can be contacted regarding any questions related to data processing in this context, and for these purposes, at: [privacidade@gulbenkian.pt](mailto:privacidade@gulbenkian.pt).
- 3)** The personal data of the Holders will be retained for the time required to award and manage the Scholarship, except in cases where other periods are mandated by applicable law. Some data (such as the Holder’s name, application date, terms and duration of the Scholarship, and personal data potentially included in final works and publications) will be kept indefinitely by the FCG, within its activity of managing and preserving cultural, intellectual, and artistic assets.

- 4) The FCG ensures that Holders can exercise their rights in relation to their data, such as the right to access, rectify, erase, object, limit processing, and portability, in accordance with applicable legislation.
- 5) The FCG implements all necessary and appropriate security measures to protect the personal data of the Holders, whether the data is processed directly by the FCG or when processed by subcontracted entities.
- 6) The FCG may process the personal data collected in this context directly and/or through subcontracted entities for this purpose, and appropriate contracts will be signed with such subcontracted entities, as stipulated and with content mandated by applicable law. For the purpose of awarding and managing Scholarships, the FCG may share candidates' data with partner entities for the management of publications and institutional communications. These entities may be located within the European Union or outside; in the latter case, adequate mechanisms will always be employed, under applicable legislation, to safeguard the security of the processed personal data.
- 7) Holders may file a complaint with the National Data Protection Commission ("CNPd") if they believe there is a breach of legal provisions regarding data protection by the FCG.

#### **Art.º 9º: Final Provisions**

- 1) If circumstances require, this Regulation may undergo necessary changes or modifications at any time, which, once communicated to the scholarship holder, become immediately binding for them.
- 2) All cases not addressed in this Regulation will be resolved by the Board of Trustees of the FCG.

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